

*Great Oaks Bridgeport Board Meeting*  
*Wednesday, October 16, 2019*  
4:10pm - 5:21pm

**Board Members Present:** Susan Briggs, Pamela Fraser-Abder, Corey Sneed (by phone), Dexter Upshaw, Leticia Sepulveda, Albertha Brown, Michelle Garcia

**Board Members Absent:** Christiana Otuwa

**Foundation Members Present:** Michael Duffy, Ben Chan

**GO-BPT Staff:** Latoya Hubbard, John Scalice, Jessica Ramos-Mouning

**Guests:** None

**Called to order at 4:10 pm by Susan Briggs**

**Review of Minutes from July Board Retreat and September Board Meetings (Susan Briggs)**

- Motion to approve the July minutes moved by Albertha Brown, second by Leticia Sepulveda and passed unanimously.
- Motion to approve the September minutes moved by Albertha Brown, second by Leticia Sepulveda and passed unanimously.

**Principal & Ops Report**

- John Scalice (School Principal/Executive Director) gave an overview of the NWEA testing results.
- John noted a significant increase seen in performance of our 6th grade students.
- John noted that 9th grade students are currently 1.5 points closer to the norm.
- John informed the Board that there was no 11th grade data because this is first 11th grade class.
- John gave a brief overview from the Board and Foundation walkthrough which took place today and noted during the visit the board saw 7th grade ELA and math classes, as well as 9th grade ELA and math classes.
- John noted the visit featured the redesigned push-in tutorial model, they also visited a 6th and 9th grade traditional tutorial.
- John noted the Board and Foundation met with students from the classes they observed to discuss previously viewed work samples to discuss their experiences at the school.
- John noted the Board and Foundation also met with the teachers they observed in the classrooms to discuss their lessons, planning, support, and experiences at the school.

- John noted the walkthrough concluded with a feedback session in which John thanked the Board members for stating that it is valuable and helps steer the direction of the work.
- John noted that Josh Thomases from the foundation informed the board that the event would be captured in a report and shared with the Board after being reviewed by the Academic Committee.
- Latoya Hubbard (Director of Operations) gave an update on enrollment noting final enrollment at 556 for October.
- Michael Duffy recognized the great effort made by Latoya and the Ops team in recruiting over 100 additional students since last school year

### **Finance Committee Report (Corey Sneed)**

- Ben Chan (Chief Financial Officer) gave the Board an overview of where the school is financially and noted the school is in a great place.
- Corey noted there should be a credit card specific to the school and that John Scalice should be the authorized signer.
- Corey noted the credit card template should not note John as an officer of the Board.
- Motion to name John J. Scalice as the new President of Great Oaks Bridgeport Charter School Inc. for banking purposes only, unless otherwise approved by the Board, and as the authorized representative of the school to conduct such administrative tasks as opening and updating new bank accounts and making changes to the banking package, effective immediately, moved by Albertha Brown second by Dexter Upshaw passed unanimously.
- Motion moved by Corey Sneed to name John as the authorized signer for the Chase Credit card, signature and signer for the account, second by Leticia Sepulveda passed unanimously.
- Motion moved to ratify the Johnson Controls alarm service contract as a sole source provider moved by Albertha second by Leticia unanimously approved.
- Motion to ratify Open Systems (fire monitoring) contract as a sole source provider moved by Leticia second by Dexter unanimously approved.
- Corey advised the board that an RFP should be issued for the HVAC contract.
- Corey noted the Fiscal Policy in the dropbox should be removed and replaced with the most recent version, as updated since it was sent to the State.
- Corey also asked if the updated Fiscal Policy had been reviewed by our auditors and Michael Duffy noted that the School's auditors advised they do not review fiscal policies.
- Latoya will circulate the most recent redline copy of the Fiscal Policy and it will be reviewed at the next board meeting

### **Governance Committee Report (Susan Briggs)**

- Susan noted that we will be reconstituting the Board and to ensure compliance we will need to add a teacher and a parent.

**Executive Session**

- Motion was made for the Board to enter into Executive Session to discuss the School Leader's evaluation, moved by Albertha Brown second by Leticia Sepulveda unanimously approved.

The Board exited Executive Session. The meeting was adjourned at 5:21p.m.