

Great Oaks Bridgeport Board Meeting
Wednesday, January 15, 2020
5:30pm - 7:36pm

Board Members Present: Susan Briggs, Corey Sneed, Dexter Upshaw, Pamela Fraser-Abder, Brea Mangrum, Denise Carey

Board Members Absent: Michelle Garcia, Leticia Sepulveda

Foundation Members Present: Ben Chan, Daniel Hartigan

GO-BPT Staff: Latoya Hubbard, John Scalice, Michael Little, Jessica Ramos-Mouning,

Guests: Jennifer Bull (DHL&S), Daisy Acerveda (DHL&S)

Called to order at 5:30 pm by Susan Briggs

Audit Review

- Jennifer Bull and Daisy Acerveda of DHL&S, the School's auditors, presented the results of the FY19 audit to the board.
- Jennifer advised the board of one financial item in the journal entries report that had to be moved to the previous year's budget.
- Jennifer noted there were no disputes with management during the audit but that there were several significant findings that needed to be brought to the board's attention.
- Jennifer noted there were several requested substantive wording changes to the financial statement notes that will need to be made and that they will need to resubmit the revised financial statements to the State. She also noted the auditors will need to explain why the revised statements are needed.
- Jennifer advised the board of large property and equipment increase due to construction of the school.
- Jennifer noted our net cash provided by operating activities significantly increased which is a positive sign for the school.
- Jennifer gave the board an update regarding new requirements regarding expense allocation for non profits.
- Jennifer noted additional explanations added to the financial statement regarding in kind services.
- Corey asked Jennifer about the timeline for resubmission of the revised financial statements.
- Jennifer Bull noted the following findings
 - She noted the ED141 was filed late and procedures should be put in place to make sure deadlines are met.
 - Uncertified teachers impact EFS and the importance of making sure all teachers are certified so it does not have a financial impact.

- Jennifer noted that there will be a New Revenue Recognition Standard that will be issued.
- She also noted the name change of the audit firm

Review of Minutes from the December Board Meeting (Susan Briggs)

- The board independently reviewed the December Board meeting minutes.
- Motion to approve the December board meeting minutes moved by Corey second by Pamela and passed unanimously.

Principal's Report (John Scalice)

- John provided the board with an overview on school suspensions and noted 5% total suspensions since the beginning of the year.
- John also noted middle school average daily attendance is at 94.5% which is up 2% since our last meeting.
- John also noted travel concerns from parents based on the parent survey, several parents were concerned about transportation not provided for High School and the length of time it may take for students to travel using public transportation.
- John noted high school daily attendance is at 96.3% which is an increase of 7.8% from last school year, which John states is a result of student awareness that seat time impacts credit accumulation towards graduation.
- John gave the board an overview of NWEA Math data.
- John noted the ELA data shows that changes in the middle school ELA curriculum seem to show promise.
- NWEA now combined with MasteryConnect will help create a strong student data profile.
- Weekly quizzes are now on MasteryConnect and students will be taking weekly quizzes which will allow teachers to review data that will note if students are mastering the standards.
- John discussed data use to help teachers understand if students understand how to cite evidence.
- Pam requested John to provide the board with information as to how the school is tracking on its corrective action plan with State Ed as part of his monthly report to the board, starting next month.
- This month's teacher spotlight is on Mrs. Tuzzio where she compared the description of Frankenstein in literature to current Fashion trends.

Operations (Latoya Hubbard and Michael Little)

- Latoya provided the Board with an overview of the school year 2020-2021 student recruitment efforts.
- April 3, 2020 is our official lottery date. We will keep enrollment open till October 1, 2020.
- Target Enrollment is 635 for the school year 2020-2021.
- Average student attrition is about 10%.

- Recruitment Initiatives: Student Retention, Social Media, Postcard Mailing, Open House Event per month, Outreach Events each Month, Canvassing neighborhoods twice a month, referral incentives (free uniforms), Student Ambassadors
- Latoya spoke of the intention to increase some of our recruitment focus towards the ELL population within our new neighborhood.
- Latoya and Michael provided the board with updates on school and tutor housing security; proactive preventative measures inside and outside of the buildings.
- Michael advised the board that the Bridgeport Police have assured us that police patrol will increase in this neighborhood.
- Michael provided the board with a food service update.

Finance Committee (Corey Sneed)

- Ben gave the board an overview of the current financial status of the school and stated it is positive.
- Corey noted he has no concerns regarding the budget at this time, other than making sure it is more clear to the school for internal tracking purposes.
- Latoya requested that the foundation provide smaller department budget updates to the school on a monthly basis.

Governance Committee Report (Susan Briggs)

- Susan requested an update on the status of a new board member to replace Dr. Otuwa by the next board meeting.
- Susan also asked board members who could be present to attend the Legislative breakfast scheduled for Friday, January 17th.

A motion was made to adjourn the meeting moved Corey seconded by Brea Mangrum by passed unanimously.