

March 13, 2020

Dear Great Oaks High School Community,

During any point within the school year the need may arise where we move to an online learning environment. **Online learning** is **education** that takes place over the Internet. It is often referred to as “**e- learning**” among other terms. However, **online learning** is just one type of “**distance learning**” - the umbrella term for any **learning** that takes place across **distance** and not in a traditional classroom.

The following expectations are required for each student:

- You must complete 3 - 4 hours of academic work per day.
 - 1 hour of ELA
 - 1 hour of Math
 - 45 minutes of Humanities and/or Science
 - 30 minutes of Khan Academy or CommonLit
- You must log onto Google Classroom each day (Monday - Friday) to complete your classwork.
- You must participate in a daily 10-15 minute video conference with an assigned teacher. Invitations will be sent via Google Calendar. Your conferences may begin at 8:30am each morning.
- If you miss your scheduled time you must email the teacher or fellows to request a different time (at discretion of the teacher's schedule). Email must be cc'd to kdunn@greatoakscharter.org, kyoung@greatoakscharter.org, and svargas@greatoakscharter.org.
- During all video conferencing, you must conduct yourself in an appropriate manner. This includes:
 - Setting your laptop and camera in an appropriate space (home office or table)
 - Wear appropriate clothing - Think dress-down Fridays

All assigned work must be completed prior to returning in order to receive credit. Your participation in the online learning environment will count towards your overall grade and promotion for this year.

If you are having any issues accessing the material or need support with technology please email distancelearning@greatoakscharter.org. We truly appreciate all of your support given the present circumstance and look forward to seeing all of you upon the reopening of Great Oaks.

Regards,

Great Oaks Middle School Team