

*Great Oaks Bridgeport Monthly Board Meeting
Wednesday, October 14th, 2020*

Board Members Present: Susan Briggs, Pamela Fraser-Abder, Corey Sneed, Dexter Upshaw, Leticia Sepulveda, Denise Carey

Board Members Absent: Brea Mangrum

GO-BPT Staff Present: Latoya Hubbard, John Scalice, Ayanna Brown

Foundation Members Present: Ben Chan, Michael Duffy

Guests: Jennifer Bull (PKF), Gus Saliba (PKF)

Called to order at 5:32 pm by Susan Briggs

Conversation with PKF (Auditors)

- The board engaged in a discussion about whether or not to retain the PPP loan with advice and assistance from the school's auditors.
- Gus Saliba noted that the application for forgiveness could be rejected if appropriate documentation is not submitted.
- Jennifer Bull noted concern about not having enough expenses to apply to the loan.
- Pam questioned the return date and recommended holding on to PPP funds and returning in December if it is not needed.
- Michael Duffy noted he does not agree with returning the funds based on the potential future needs of the school.
- Dexter noted that he believes it would be helpful to get more information, potentially from an attorney so that the board can make a more informed decision.
- Corey noted he still believes the school should return the funds because the uncertainty that caused the school to apply for the funds no longer exists due to payments received by the school.
- Corey requested a motion for the board to vote on whether the PPP loan should be retained or returned.
- Moved by Leticia, second by Dexter
 - Denise - Return
 - Leticia - Return
 - Corey - Return
 - Susan - Return
 - Dexter - Retain
 - Pam - Abstain
- Based on the vote of the majority, the PPP loan will be returned.

Review of Minutes from the September Board Meeting (Leticia Sepulveda)

- Leticia asked the board to review the September Board Meeting minutes.
- Corey noted the finance committee section of the minutes should note 24 weeks not months.
- Motion to approve the September minutes with the requested changes, moved by Corey, second by Dexter and unanimously approved.

Motion requested by Susan authorizing her to work with Latoya and John to sign the annual report.

A motion was moved to authorize Susan to work with Latoya and John to finalize and sign the annual report by Leticia and second by Corey.

Finance Committee Report (Corey Sneed)

- Ben reviewed the current school cash collection policy, and noted updates added as aligned with the current fiscal policy.
- Corey requested a motion to accept and adopt the cash collection policy with the suggested updates. Moved by Pam second by Denise and passed unanimously.
- Latoya requested board approval to accept Take Form, which is the company that designed the school Emergency plans, as a sole provider.
- Motion moved to approve Take Form as a sole provider due to the existing relationship with the school during construction by Dexter, second by Leticia, approved unanimously.
- Motion moved to approve the invoice for Take Form by Pam, second by Leticia.
- Motion moved to approve Newton Distributing Company as a new vendor by Leticia, 2nd by Dexter, approved unanimously.
- Corey and Ben reviewed the Open Items list for the upcoming school audit.
- Ben reviewed the dashboard and noted the school is in a positive financial position.
- Corey gave an update on ODR and noted Ben had a conversation with Geoff.
- Ben noted that based on his conversations with Geoff, Geoff believes the school is in a favorable position to pay the rent, and will advocate for the return of the ODR to the school with the rest of the CORE team. Ben advised he would report back to the Board once he has had further discussions with Geoff.

Principal's Report (John Scalice)

- John advised the board that based on feedback from the board, moving forward the school team will provide the board with a dashboard of data, which will include enrollment, teacher certification, attendance, and suspensions. John also noted that the dashboard would be updated and revised at the request of the board.
- John reviewed the school plan for support in a blended/hybrid environment and noted additional plans to support ELL students that include additional applications for support, language support, and additional technology support.

- John informed the board on the additional services that we can provide our ELL and IEP/504 students through our GoGuardian Platform.

Director of Operations Report (Latoya Hubbard)

- Latoya shared the October 1st Enrollment Snapshot Data and informed the board that there are currently 669 students.
- Latoya noted that there are still a few students on the concurrent enrollment list of which she is waiting to confirm if they are enrolled in another school in the district, however the school is expected to meet the 661 October 1st target.
- Latoya informed the board about the different things that were done in honor of Hispanic Heritage Month such as sharing events going on in our community, resources from the CSDE for lessons, conducting a Weekly Trivia contest and awarding prizes that included gift cards to local Hispanic owned businesses or items with Hispanic influence.

Academic Committee Report

- The Academic Committee had no additional information to report.

Governance Committee Report (Susan Briggs)

- The Governance Committee had no additional information to report.

A motion was made to adjourn the meeting at 7:43 pm moved by Pam and second by Leticia, and passed unanimously.